

HROffice Reports Library

Below is HROffice's library of preformatted reports. There are over 300 preformatted and custom reports available in today's release of HROffice. For each report category, there are a number of report types from which to choose. For a detailed description of the report, please reference HROffice's Online Help Section:

Attendance

- FMLA History
- FMLA Status
- Leave History
- Leave Summary
- Leave Taken
- Leave Valuation
- Lost Leave History
- Lost Leave Status

Benefits

- Additions & Termination
- Beneficiary Status
- Benefit Coverage Change
- Benefit Coverage
- Benefit Coverage with Compensation
- Benefit Statement
- Benefit Confirmation
- Billing Adjustment
- Census/Eligibility
- Census/Eligibility with Compensation
- Confirmation Statement
- Coverage Termination
- Eligibility Status
- Investment Elections
- New Eligibility
- Plan Enrollment
- Provider Change
- Provider History
- Provider Status
- Remittance

COBRA & Continuation

- COBRA Detail
- COBRA Eligibility
- COBRA Notices
- COBRA Status
- Continuation Eligibility
- Continuation Status

Compensation

- Compensation Change
- Compensation Detail
- Compensation History
- Pay Grade Change*
- Pay Grade Detail*
- Pay Grade Exceptions*
- Pay Grade History*
- Payroll Deduction Change
- Payroll Deduction
- Payroll Info
- Salary & Bonus History

Employee

- Address Labels
- Birthday List
- Employee List
- Employee Profile
- Multiple Employee Notes
- Single Employee Notes
- Notes and Attachments

Employment

- EEO-1/EEO-4
- Employee Termination
- Job Change

Employment - Continued

- Job History
- Length of Service
- New Hire
- VETS-100

OSHA

- Injury & Illness Incident Rate
- OSHA Form 301
- OSHA Form 300
- OSHA Form 300A

Review & Bonus

- Bonuses Awarded
- Pay Raises Awarded
- Performance History
- Review Form
- Review Pending

Sarbanes-Oxley

- Financial Audit Log

Self Service

- Accounts
- Changes
- Logins

Custom Report

- Custom History
- Custom
- Employee Picture
- Random Employee Selection
- Visio Organizational Chart
- Data

* Report available in HROffice 7.5 or later.